

Moray Alcohol and Drug Partnership

RECORD OF MEETING

TASK GROUP NAME:	MADP Partnership	
CHAIR PERSON:	Joyce Lorimer – Service Manager - MC	
DATE OF MEETING:	29 October 2018	
LOCATION:	Meeting Room 1, Unit 9a, Southfield Drive, Elgin	
APOLOGIES:	Mike Whelan Heather Arni Richard Anderson Jane Mackie Julie MacKay Anne Pendery Jayne Forrest Kathy Henwood Alasdair Pattinson	Community Justice – Co-ordinated National Support Manager - SACRO Head of Property & Housing - MC Head of Community Care - MC NHSG Strategy Manager -MC Midwifery Manager - NHSG Acting Head of Integrated Children’s Services - MC General Manager – Dr Gray’s, NHSG
ATTENDING:	Paul Johnson Lynsey Murray David Munro Laura Sutherland Elaine Logue Kenny McGeough Tracie Wills Willie Findlay Marie McKelvie Elidh Brown Tracie Wills	MADP Lead Officer MIDAS Clinical Team Lead - NHSG Housing Manager – MC Acting Public Health Lead - NHSG Police Scotland Insp, Licensing – Police Scotland Senior Commissioning Officer - MC Community Safety Officer - MC Service Co-ordinator - Arrows Health & Welling Co-ordinator – Tsi Moray Senior Commissioning Officer - MC
MINUTES:	Louise McKenzie	MADP Administrator

AGENDA ITEM/TOPIC	ACTION POINT	ACTION BY
1. Welcome &	Joyce welcomed everyone to the meeting and introductions were made.	

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Apologies		
2. Previous Minutes & Matters Arising	<p>The minutes from the previous meeting were approved.</p> <p>Matters Arising</p> <p>Children & Young People Sub-group - The Children and Young People sub-group is an ongoing area for discussion.</p> <p>Workforce Development Sub-group – Joyce asked if we need a workforce development sub-group as it is not working at the moment. Paul suggested reviewing the reporting structure, revisit and cross reference with Local Outcome Improvement Plan (LOIP) and the Delivery Plan. He is not sure a sitting group is required. Paul informed he will produce a briefing for the next MADP meeting highlighting Workforce Development so far this year. Joyce asked the Workforce Development Sub-group be added the agenda for the next meeting for discussion.</p> <p>Additional Monies – Tracie Wills has been linking in with colleagues in Procurement regarding non-advertised tenders. She informed she is meeting with nominated colleagues this afternoon to complete a PRO 08 which is like a draft business case.</p>	
3. Briefing: Additional Monies	<p>Paul thanked everyone who attended the Additional Monies workshop on 2 October which was a very positive event.</p> <p>Prior to the workshop earlier briefings advising Scottish Government have allocated additional monies and outlining their priorities were sent out along with MADP Delivery Plan, LOIP and the Needs Assessment to help with the process on how we could allocate the monies.</p> <p>The MADP have done their best to listen to what was said at the workshop. The MADP looked at what was said, formed a view and made a judgement based on the areas for additional investment. Ideally we would have liked to have had more detailed discussions.</p> <p>Paul informed a late revision on Friday to the Investment Plan based on additional information received. It was not made clear to MADP that the adjustment by NHS Grampian to the allocation of monies would be on a recurring basis. Following discussion with Jane Mackie and Pamela Gowans it was agreed to submit the Investment Plan to Scottish Government based on the settlement from NHSG, £202k.</p> <p>Paul talked through which organisations are being allocated monies which are detailed on a spreadsheet embedded within Appendix 2: MADP Scottish Government Investment Plan. This document was circulated to MADP members as well as Sub-groups. It will also be sent out everyone who attended the workshop.</p>	

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4. AOCB	<p>Paul thanked Elidh and colleagues at TSI Moray and Heidi Tweedie, Moray Wellbeing Hub at the Additional Monies workshop on 2 October.</p> <p>It was suggested that members of the MADP look again at business away from sub-groups and look at who we have round the table at meetings.</p> <p>ABI Strategy Plan – Laura suggested Tara is invited to present the Plan at the next meeting on 26 November.</p> <p>Kenny confirmed the public awareness campaigns, ‘Ask for Angela’ and ‘You’re Asking For It’ are up and running and thanked the group for their help.</p> <p>The new Licensing Board Policy will be out by the next meeting. If there is anything of significance Kenny will bring it to the next meeting.</p> <p>Paul informed LOIP (Local Outcome Improvement Plan) is almost finished.</p>	
5. Date of Next Meeting	The next MADP Partnership meeting is scheduled for Monday 26 November 2018, Unit 9a, Southfield Drive, Elgin at 10am.	

Actions

- **Put Workforce Development Sub-group as an agenda item for meeting on 26 November.**
- **Paul to prepare a Workforce Development briefing for the next MADP meeting.**
- **Invite Tara Shivaji to present the ABI Strategy Plan at the next meeting.**