

RECORD OF MEETING

TASK GROUP NAME:	MADP Partnership	
CHAIR PERSON:	Paul Johnson – MADP Lead Officer	
DATE OF MEETING:	24 September 2018	
LOCATION:	Unit 9a, Southfield Drive, Elgin	
APOLOGIES:	Joyce Lorimer Jo Larsen Richard Anderson Jane Mackie Fiona Raeburn Dr Tara Shivaji Lynsey Murray Jayne Forrest Kathy Henwood Alasdair Pattinson	Service Manager - MC Licensing Standards Officer – MC Head of Property & Housing - MC Head of Community Care - MC Specialist Pharmacist in Substance Misuse - NHSG Consultant in Public Health - NHSG MIDAS Clinical Team Lead - NHSG Midwifery Manager - NHSG Acting Head of Integrated Children’s Services - MC General Manager – Dr Gray’s, NHSG
ATTENDING:	Mike Whelan David Munro Dr Jamie Hogg Elaine Logue Kenny McGeough Tracie Wills Emma Johnston Marie McKelvie Elidh Brown	Community Justice – Co-ordinated Housing Manager – MC Senior Commissioning Officer - MC Police Scotland Insp, Licensing – Police Scotland Senior Commissioning Officer - MC Service Co-ordinator - Quarriers Service Co-ordinator - Arrows Health & Welling Co-ordinator – Tsi Moray
MINUTES:	Louise McKenzie	MADP Administrator

AGENDA ITEM/TOPIC	ACTION POINT	ACTION BY
1. Welcome & Apologies	Paul welcomed everyone to the meeting and introductions were made.	
2. Previous	One small amendment to be made to the previous minutes on page 3 section	

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Minutes & Matters Arising	<p>5 – Police Scotland Licensing Role and Licensing Forum update.</p> <p>Matters Arising Additional Investment – update on agenda.</p> <p>Annual Report – No comments were received back therefore the report has been sent to Jane Mackie and Pam Gowans to be signed off.</p> <p>DAISy – Go live date is now expected to be 1 April 2019. Paul informed the MADP will need to be mindful if system changes which will mostly be staff training.</p> <p>The last DAISY meeting on 20 September has been rescheduled to 2 November 2018.</p> <p>Scottish Government Drug and Alcohol Strategy – on agenda.</p> <p>Actions from last meeting</p> <ul style="list-style-type: none"> • Jane is not here to give feedback on her discussion with Tracey Abdy. • Paul and Kenny are going to double check tasks on LOIP and Delivery Plan to ensure both documents explicitly compliment one another and will email them out to members. 	
3. Additional Investment Workshop Update	<p>Invitations and information, including the funding letter from Scottish Government have been sent out to numerous services and organisations asking them to attend the workshop.</p> <p>There will be some adjustments to the allocation of funds due to the NHS previously subsidising ADP's. The additional funding will be circa £200k which has to be spent within the current financial year and the same amount again in 2019/20.</p> <p>The aims of the workshop are to pull in expertise and skills and look at having a 3 year funding position.</p> <p>Paul encouraged everyone to note the priorities set out by the Scottish Government and to read the papers he has sent out in order that people can have an informed discussion at the workshop.</p> <p>If anyone has any queries please contact Paul.</p> <p>Elidh informed there will be key simple and straight forward questions with light touch facilitating and note takers at each table to keep people engaged.</p> <p>Paul said the MADP should look at the investment as long term funding but cannot be guaranteed by Scottish Government. Three year funding ties in</p>	

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	<p>with the 2018/21 MADP Delivery Plan.</p> <p>Tracie Wills asked if we are talking about all ages with regards to Advocacy Services. Paul informed Scottish Government has not been specific but we have to be very clear that we don't double up on work which is already being done.</p>	
4. Draft Scottish Government Drug & Alcohol Strategy	<p>Scottish Government is asking for views on their draft Drug and Alcohol Strategy.</p> <p>Paul informed concerns have been raised about the timescales for comments.</p> <p>Paul is happy to forward comments onto Scottish Government on behalf of people if they prefer if not they can use the hotlink in the email.</p>	
5. LOIP – Draft Alcohol Action Plan Update	<p>LOIP was covered in matters arising.</p> <p>KM said LOIP is not be feared it takes a lot of time to put together and he views this group as the common thread of LOIP especially through the alcohol tasks.</p>	
6. Feedback from Sub-groups	<p>Management/Performance/Finance & Commissioning This group has not met for some time but Paul is keeping the MADP up to date.</p> <p>Workforce Development The last Workforce Development meeting was cancelled. Paul advised he will give an update on workforce development at the next MADP meeting.</p> <p>There has been a high demand for training with all courses being oversubscribed.</p> <p>Paul has had discussions with Placement Services and Schools are asking for support.</p> <p>Due to a budget being set for 2018/19 for workforce development there are still opportunities.</p> <p>Paul is more than happy to meet up discuss support with Services.</p> <p>Children & Young People Paul is yet to secure a meeting with Kathy Henwood, Acting Head of Integrated Children's Services.</p> <p>There is a significant area of work in terms of Children and Young People but the MADP needs to be advised by Children's Services.</p> <p>Action – Look at re-establishing the Children and Young People's Sub-group.</p>	

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7. AOCB	<p>Emma informed members that this would be her last MADP meeting as she was leaving Quarriers to work in Quality Assurance as part of Children's Services within the Multi-agency QAPP team.</p> <p>Paul gave a vote of thanks to Emma for her work as a member of the MADP and her considerable work as Quarriers Service Co-ordinator.</p> <p>Emma advised that the MADP can contact Quarriers Head of Service, Fiona Nicolson until the new Operations Manager takes up post in November.</p>	
8. Date of Next Meeting	The next MADP Partnership meeting is scheduled for Monday 29 October 2018, Unit 9a, Southfield Drive, Elgin at 10am.	

Actions

Look to re-establish Children and Young People Sub-group
Update on Workforce Development at next MADP meeting
Tracie to meet with procurement colleague.