

Moray Alcohol and Drug Partnership

RECORD OF MEETING

TASK GROUP NAME:	MADP Partnership	
CHAIRPERSON:	Jane Mackie – Head of Integrated Services	
DATE OF MEETING:	28 May 2018	
LOCATION:	Unit 9a, Southfield Drive, Elgin	
APOLOGIES:	Susan MacLaren Head of Integrated Children's Services (MC) Emma Johnston Service Co-ordinator - Quarriers Dr Tara Shivaji Consultant in Public Health Tracey Gervaise Health & Wellbeing Lead – NHS Grampian Alasdair Pattinson General Manager Dr Gray's Hospital - NHSG	
ATTENDING:	Jane Mackie Head of Community Care Joyce Lorimer Service Manager - MC Dr Jamie Hogg Dr Gray's Hospital – NHSG (For Alasdair Pattinson) Laura Sutherland Acting HIT Lead & Advanced Area Public Health Co-ordinator Elaine Logue Police Scotland Willie Findlay Community Safety Officer MC Sandra Gracie Strategy Development Officer MC Marie McKelvie Arrows Manager Caroline Cameron Accountant MC Elidh Brown TSi Moray Lynsey Murray MIDAS Clinical Team Leader Paul Johnson MADP Lead Officer	
MINUTES:	Paul Johnson	MADP Lead Officer

AGENDA ITEM/TOPIC	ACTION POINT	ACTION BY
1. Welcome and Apologies	Joyce Lorimer welcomed everyone to the meeting.	

AGENDA ITEM/TOPIC	ACTION POINT	ACTION BY
2. Previous Minutes 26/03/18, & Matters Arising	<p>The minutes of the previous were approved.</p> <p>Matters Arising from Previous Minutes Item 4: Dr Grays:</p> <p>Actions: Meeting to be arranged to further enhance links between Dr Grays and services and support work planned within Dr Grays.</p> <ul style="list-style-type: none"> • Dr Bruce Davidson • Lynsey Murray • Dr Jamie Hogg • Alasdair Pattinson 	
3. MADP Development Session	<p>Key points:</p> <ul style="list-style-type: none"> • The MADP links to both the IJB and the CPP, recognising that alcohol and drug use links into a number of areas in addition to those covered by the IJB. • The MADP is about making a difference; creating opportunities, taking account of and understanding what works well and using this as a reference point for the future. • The MADP can be a conduit for sharing good practice and ideas, promoting change, developing, enhancing and supporting services; and bringing parties together. • An example of innovative practice is the work of the Scottish Ambulance Service who has been trained in the area of alcohol and drugs; contacting and linking up with frequent 999 repeat callers. As a result of the interventions, there has been a 90% reduction in repeat calls. <p>Actions Obtain contact details for the person who leads on this area of work in order share the positive work with the MADP and explore how the MADP can help to promote the work.</p> <p>Considered discussion took place, based on the MADP briefing paper. Key points: Membership – additional members: Scottish Ambulance Service Action: Obtain contact details.</p> <p>Head of Integrated Children’s Services (Chief Social Work Officer). Meetings to be arranged to tie in with post holder’s diary.</p> <ul style="list-style-type: none"> • Licensing: Police licensing lead – Insp Kenneth McGeough, and MC Licensing Standards Officer – Rebecca Kendrick. • Community Justice: Mike Whelan – Project Manager, community Justice. • Education: name to be advised. 	

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	<ul style="list-style-type: none"> • Midwifery: Lynn Cameron. <p>Actions: The above names to be contacted and invited to attend.</p> <p>Meeting Schedule;</p> <ul style="list-style-type: none"> • MADP meetings to be monthly <p>Action: MADP dates to be re-arranged to accommodate the Head of Integrated Children's Services</p> <p>MPFC sub-group – to be considered at business development day/meeting.</p> <p>Children and Young People – to continue.</p> <p>Workforce Development – to be reviewed and considered at business development day/meeting.</p> <p>Business Development Day/meeting.</p> <p>Actions: Date to be arranged, based on existing MADP schedule; extend the meeting time and have a single agenda item – business development/planning, taking account of points set out in the MADP briefing.</p>	
4. Strategic Needs Assessment – Final Draft	<p>Needs Assessment endorsed.</p> <p>To be revised annually as required and reviewed and revised in three years.</p> <p>Future Needs Assessment to also consider a balance between assets and needs.</p> <p>Re-circulate and delete the draft watermark.</p> <p>Action: Needs Assessment to be circulated with set questions linked to accuracy and omissions, and with cut-off date for responses.</p>	
5. Delivery Plan	<p>Endorsed as a consultation draft, as per MADP briefing.</p> <p>Delivery plan will contribute to promoting wider engagement and link the MADP up with community services/organisations/groups.</p> <p>Delivery Plan will contribute to IJB development of the IJB strategy.</p> <p>Action: TSi to support the MADP in the consultation/engagement process which will include linking in with the Health and Wellbeing Forum.</p>	
6. Budget Update	<p>Following information from the Scottish Government, ADP's have been advised by the SG that ADP's will receive the same amount of base funding for 2018/19, as was provided on 2017/18, with no</p>	

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	<p>reduction. This is yet to be confirmed in writing.</p> <p>There has been no further information as to when ADP's will receive a % of the purposed £20m, or how it would be allocated. There are a number of areas where the MADP could allocate any additional funds. Scenarios are being developed.</p> <p>It may be that ADP's will receive the different between allocation in 2016/817 and the reduced amount in 2017/18. This would equate to an additional amount of £33K but this has not been confirmed so must be treated with extreme caution.</p> <p>Action: Re-circulate budget decisions for 2018/19.</p>	
8. Feed from Sub-groups	<p>Finance/Commissioning/Management & Performance – Included in MADP full meeting as sub-group cancelled. Report noted, with highlights set out in the MADP briefing.</p> <p>Increased demand noted, alongside the level of investment. MADP advised on the increased allocation agreed for Arrows to work specifically alongside MIDAS.</p> <p>Noted that bereavement was a significant factor in those attending services. An area for future discussion.</p> <p>Arrows Report noted and endorsed as per the MADP briefing.</p> <p>TSi report noted and endorsed as per the MADP briefing. TSi report can be used by TSi but in an edited version.</p> <p>Children & Young People Meeting cancelled.</p> <p>Meeting to be arranged to look at a work stream relating to young people and families.</p> <p>Workforce Development Sub-group to be reviewed as outlined above.</p>	
9. AOCB	Sexual Health Improvement event set for June. Details from Laura Sutherland.	
10. Date of Next Meeting	The next MADP Partnership meeting is scheduled for Monday 25 June 2018, 10:00 – 12:00 in unit 9a, Southfield, Elgin	

Actions

- Meeting to be arranged to further enhance links between Dr Grays and services and support work planned within Dr Grays.
- Obtain contact details for the person who leads on Scottish Ambulance work in order share the positive work with the MADP and explore how the MADP can help to promote the work.
- MADP dates to be re-arranged to accommodate the Head of Integrated Children's Services
- Additional names for MADP membership to be contacted and invited to attend.

- Business Development Day/meeting. Date to be arranged, based on existing MADP schedule; extend the meeting time and have a single agenda item – business development/planning,
- Needs Assessment to be circulated with set questions linked to accuracy and omissions, and with cut-off date for responses.
- TSi to support the MADP in the Delivery Plan consultation/engagement process which will include linking in with the Health and Wellbeing Forum.
- Re-circulate budget decisions for 2018/19.