



Children and Young Person's Sub-group Meeting

Minutes

Meeting to be held on 29 February: 9-30am
At 9 North Guildry Street, Elgin

Present:

Susan MacLaren: TMC – Head of Integrated Children's Service (Chair)
Paul Johnson: TMC – MADP Lead
George Flett: Service Manager – Aberlour Child Care Trust
Alan Johnstone: TMC – Protecting Children Team
Kirstie Wallace: TMC – Locality Wellbeing Officer
Elidh Brown: TSI Moray
Laura Sutherland: MH & SCP (in place of Tracey Gervaise)

Apologies:

Susan Stronach: GIRFEC Partnership Officer
Tracey Gervaise: NHS Grampian – Health and Wellbeing Programme Manager
Susan Thom: NHS Grampian

1. Welcome and Apologies

2. Minutes of previous meeting and Matters Arising

- Minutes from the previous meeting were approved.

Action:

Paul to circulate the Children and Early years' SW performance report and a discussion will take place at the next meeting.

- Paul is awaiting a report from the NPS Buckie event.
- Kirstie is to be the LMG lead for Alcohol and Drugs.
- LMG development day was very useful and positive.
- The Health Improvement post is on hold until we know the outcome of the budget.

3. Children and Young People's Quick Quote: Briefing

- The tender did not go forward.
- As per the briefing circulated with the agenda, the group discussed how to take the work forward. Tracey Gervaise emailed some proposed actions to take forward and which were agreed by the sub-group; as outlined below:

Mapping exercises

Establish a clear, precise and concise baseline position on the current provision of alcohol and drug misuse education, prevention and early intervention models across children's services in Moray (this remains incomplete);

Workforce questionnaire

Establish a clear, precise and concise baseline position on the current skill set of appropriate children's services practitioners, specific to alcohol and drug misuse education, prevention and early intervention;

Tracey has offered some resources to support the whole process as outlined below:

In terms of workforce capacity and resource to undertake and complete actions 1) and 2) this has been discussed this in brief with Laura Sutherland. The sub –group were advised that Susan Thom would have capacity and resource to take these actions forward on 0.2/0.3 wte per week (1-1 1/2 days).

Also, where Moray Public Health Team workforce capacity and resource becomes Tracey Gervais would be happy to contribute this to support actions 1) and 2), for example Advanced and Area Public Health Co-ordinators assist Susan on any mapping and workforce questionnaire exercises that relate to their designated localities

The sub-group agreed that the aim is to have an initial work plan for actions 1 and 2 on the table and started by the next meeting.

Action for mapping and Workforce:

- Paul will send George Burton details of this meeting and discuss whether he can offer additional support.
- Kirstie Wallace will check to see if a Senior Youth Worker can be released to support the work.
- Elidh Brown TSI happy to contribute to the works as this relates to the community development already agreed by the MADP.
- Susan Thom and Kirstie Wallace to link in as part of developing the work plan.

Literature review:

The aim is the identification of good examples of alcohol and drug misuse education, prevention and early intervention for children and young people.

The sub-group agreed the following actions in order to start the literature and practice review:

Actions for literature review:

- Paul to link in with Scottish Drug Forum
- Laura Sutherland will link in with Heather Wilson
- Elidh to link in with the TSI network
- Kirstie to contact Barnardo's and Criminologist at Liverpool University re: alcohol and drugs.
- Alan to link in with the Centre of Youth and Criminal Justice
- George to explore with colleagues in Aberlour Child Care Trust

In addition, the group noted:

Training for Named Person and Lead Professional would contribute to workforce development.

Paul has had a meeting with George Burton, Scottish Drug forum to take forward the MADP workforce development priority.

Summary:

- Susan Thom to lead the mapping exercise and support the development of the work plan.
- Kirstie to find out if she can pull in resources from her work areas to support the process.
- Kirstie to link in with Kev McPherson and Willie Findlay regarding figures for the outcome of referrals sent to the Early Intervention Officer.
- All to take responsibility to find out information for the literature review – see above.
- A draft plan for actions 1 and 2 to be completed by the next meeting.
- Alan will have Youth Justice figures (relating to drug/alcohol use as a factor) for the next meeting.
- Elidh to distribute proposals and work plan to the wider TSI community.

4. NPS Information

- Once information agreed by Health colleagues the information will be distributed.
- Kirstie to pull together a short article for e-magazine Aspire with reference to work done in Buckie.
- Paul is delivering a training/information session to Housing colleagues. NPS is likely to be a factor raised by Housing staff.

5. AOCB

None.

6. Date of Next Meeting

Monday 23 May, 9.30am in 9 North Guildry Street, Elgin.