



Children and Young Person's Sub-group Meeting

Minutes

Meeting to be held on 29 February: 9-30am
At 9 North Guildry Street, Elgin

Present:

Susan MacLaren	Head of Integrated Children's Services – (TMC) Chair
Tracey Gervaise	Health & Wellbeing Lead – (NHS)
Kirstie Wallace	Locality Wellbeing Officer – (TMC)
Susan Thom	Area Public Health Co-ordinator - (NHS)
Alan Johnstone	Senior Social Worker – Child Protection Team (TMC)
Abby Wilson	Family Support Worker – Child Protection Team (TMC)
Emma Johnston	Service Co-ordinator – (Arrows)

Apologies:

George Flett:	Service Manager – Aberlour Child Care Trust
Elidh Brown:	TSI Moray
Lesley Wills:	Social Worker – Pregnancy & Early Years
Iain MacDonald	Children's Wellbeing Manager

Minutes:

Louise McKenzie	Support Team Administrator
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1. Welcome and Apologies

Susan welcomed everyone to the meeting and apologies were noted as above.

2. Minutes of previous meeting and Matters Arising

Minutes from the previous meeting were approved.

Matters arising from the last meeting are as follows:

- The report from the NPS event in Buckie has not been received. Kirstie has followed this up with Fiona Herd, Locality Wellbeing Officer in Buckie.
- Kirstie was going to write a short article regarding outcome referrals for the 'Aspire' magazine but missed the deadline as we have not received the NPS report.
- Davey Blackie, Senior Youth Worker was involved in the Frontline Forum on 18 May.
- Susan Thom and Kirstie Wallace linked in with Elidh from TSI Moray for the frontline forum. Elidh was one of the facilitators at the forum.
- Paul informed that TSI have been strongly advised to produce a coherent business plan and the original plan did not marry up with the original plan for which the funding was allocated. Tracey advised that she would obtain more clarity on the matter at a meeting she was attending this afternoon.
- ADP Constitution – Discussion around amendments – will be added as an item to the MADP meeting agenda.
- ADP now report to Integrated Joint Board.

3. 2015/16 Parental Substance Misuse Quarterly Report

- Issues with referrals only being received from the East Team have been picked up and conversations have taken place.
- The Pregnancy and Early Years Substance Misuse Team are attending a Public Health Nursing Event on 1 June 2016.

Alcohol Foetal Awareness Day – 9 September 2016

- Lesley Wills and her team will hold an Alcohol Foetal Syndrome Awareness Day on 9 September 2016. Tracey is happy to help with information, resources and support for the day. Susan suggested finding out if Jonathan Sher would be available to come up for the day to deliver a talk or facilitate a work group.
- Susan will contact Jonathan Sher and Lesley Wills will continue to take forward.
- Minutes from Paul and Alan's meeting have not been approved as yet but will be circulated shortly.
- Alan advised that Lesley will make arrangements to contact Adult Services when a child comes into the Service. There is going to be more joined up working going forward.
- Kirstie suggested looking at how parents with substance misuse can be best supported. A few ideas were:
 - Play sessions
 - Looking at attachment
 - Basic parenting skills
- Susan said there may be a possibility for capacity within Children's Services for support with this event.
- Alan clarified that there is capacity from Family Support Workers.
- Everyone agreed that they are happy to take work forward.
- Alan and Lesley to link in with Lynne Cameron, Manager, Ward 3 to raise awareness.

Figures

Alan to provide figures for the next meeting on Pregnancy and Early Years.

4. Early Intervention, Prevention & Education Programme Update

Tracey advised that she is expecting the literature review back from the University of Aberdeen at the end of this month, beginning of June.

She said it will be a really good piece of work.

5. Frontline Forum – Feedback

Susan Thom and Kirstie Wallace gave feedback on the Children and Young People and Workforce Development focused forum on Wednesday 18 May. The main points being:

- Approximately 20 people attended the forum.
- Attendees were mainly Moray wide however it was noted that there was no-one from Lossiemouth or the Milnes area.
- Training is limited and needs refreshing.
- 8 of the 20 attendees completed the workforce questionnaire. Susan pointed out that all 20 were consulted on the questionnaire but only 8 were completed due to time restraints.
- Good evaluation, it was positive, there was a good energy in the room and everyone was willing to participate.
- It was noted that mainly managers attended the forum and there should be frontline workers as well.

Following the feedback the following actions were agreed:

- Identify what our training needs are.
- Link in with Learning Development Group
- Link in with Susan Stronach (GIRFEC) and Stuart Lamberton (Child Protection Partnership Officer)
- Invite Stewart Lamberton to the next Frontline Forum.
- Circulate workforce development questionnaire out to Education staff very quickly.
- Cross reference health in schools.
- Susan Thom and Kirstie will talk to other areas and move forward.
- Clarity around the work Davey Blackie is doing and ensure he receives support.

6. Quality Principles – Self Evaluation

Paul gave an update on the Care Inspectorate Quality Principles audit.

Following the Care Inspectorate visit on 10 June, ADP will receive feedback and findings will form part of a National Report for the Scottish Government.

Paul explained this audit is a learning opportunity for development and an opportunity to be self-critical. There are some things we are doing well and we have identified the areas that are not so good.

Paul will recirculate the schedule for the evaluation report to the group.

7. AOCB

- Children's Services will undergo an inspection between August and October this year.
- Newsletters will be circulated.
- Paul to send Jen O'Hagan a copy of the ADP self-evaluation.
- Emma advised Lloyds TSB are carrying out research on Young People and Parents with Substance Misuse.
- Action learning sets are being launched on 9 June 2016.

8. Date of Next Meeting

Tuesday 6 July, 2pm in 9 North Guildry Street, Elgin.