



# Children and Young Person's Sub-group Meeting

## Minutes

Meeting to be held on 6 July 2016  
At 9 North Guildry Street, Elgin

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**Chair: Susan MacLaren – Head of Integrated Children's Services**

**Present:**

Emma Johnston	Service Co-ordinator (Arrows)
Kev McPherson	Partnership Development Officer (TMC)
Tracey Gervaise	Health & Wellbeing Lead (NHS)
Kirstie Wallace	Locality Wellbeing Officer (TMC)
Susan Stronach	Partnership Officer - GIRFEC (TMC)
George Flett	Service Manager – (Aberlour Child Care Trust)
Alan Johnstone	Senior Social Worker – Child Protection Team (TMC)
Sheena Duffus	Quality Improvement Officer (TMC)
Paul Johnson	Lead Officer – (MADP)

**Apologies:**

Vivienne Cross	Head of Schools and Curriculum Development (TMC)
Lesley Wills	Pregnancy & Early Years Social Worker (TMC)
Dr Graham Taylor	Maryhill Practice

**Minutes:**

Louise McKenzie	Support Team Administrator
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**1. Welcome and Apologies**

Susan welcomed everyone to the meeting and apologies were noted as above.

**2. Minutes of previous meeting and Matters Arising**

**NPS Report**

Still no report. Report is with Fiona Herd who is collating the information with other partners. The chair asked that a copy of the report be requested again.

**Alcohol Foetal Awareness Day – 9 September 2016**

Alan Johnstone explained that Lesley has anxieties about this event as it was originally meant to be a drop-in session which has gotten a lot bigger. Susan MacLaren asked Alan to reassure Lesley that there will be partners there to support her and she will not be required to do it on her own.

Susan MacLaren confirmed that Jonathan Sher will be attending the event and Susan would like to see engagement with midwives and community midwives.

Kirstie Wallace suggested we could contact companies for funding.

### **TSi Moray**

Paul met with Jackie Maclaren (Operations Manager) and Elidh Brown to discuss the TSi Business Plan. Paul advised them that he now has three documents and would like one final version of the Business Plan which reflects work carried out to date and a clear plan for going forward.

Paul went along to the TSi Stakeholder group held on 28 June. Paul was uncertain how productive the session was and advised we will have to wait and see the minutes. Susan MacLaren added that if there are any concerns they should be raised sooner rather than later in order that it can be discussed at the Finance, Commissioning, Management and Performance Sub-group meeting.

### **Quality Principles – Self Evaluation**

Paul advised the meeting that MADP will receive a light touch report from the Care Inspectorate by end of August. This will be circulated to MADP members.

Paul also informed that early indications were that there were no anxieties and it was a good evaluation. There was a good turn out from members of ADP, members of the public and staff across all services to talk with the inspectors.

### **3. Inspection of Children's Services**

Susan MacLaren confirmed that the Inspectors are coming week commencing 21 August. She said they are not intending on coming along to the MADP meeting on 22 August.

Susan asked if:

- MADP could provide the agenda, minutes for this sub-group for the last 12 months and also reports from the Parental Substance Misuse Service by Monday 11 July. Louise McKenzie, Administrative Support will provide to Susan.
- If other members round the table had any useful information for the inspectors please forward to Jen O'Hagan.

### **4. Children & Young People Substance Misuse Workforce Development Report**

Thank you to Laura Sutherland and Susan Thom for doing this piece of high priority work and preparing the report.

The key findings from the report were:

- There is a requirement for baseline knowledge to be refreshed. There was very few areas where people didn't have any knowledge.
- There was a significant amount of staff who reported no knowledge in Health Behaviour Change skills.
- 84-88% of staff has had no training in the last 3 years.

Tracey Gervaise added that members of her team are trained in Health Behaviour Change and could do training locally.

The report gives clear recommendations.

The work we decide to do will have to be done with existing resources as this year's budget is fully committed. Tracey explained now that the Finance and Commissioning and Management and

Performance Sub-groups have been merged we need to start looking at the 2017/18 budget and mapping a short, medium and long term position.

Paul advised that this work will form part of the Workforce Development Sub-group work. It was agreed by members of this group that the review would be owned by this group but other departments eg: Children's and Families could also part own it.

Following discussion around the next stage it was agreed that a short life working group be established, comprising of:

- Susan Stronach            Planning Officer – GIRFEC
- Kirstie Wallace            Locality Wellbeing Officer
- Jonathan Basan            Project Worker – Moray Youth Justice
- Emma Johnston            Service Co-ordinator – Arrows

George Flett stated he is happy to be a link from the Third Sector.

Susan MacLaren has asked for themes and directions to be brought to the next meeting.

## **5. Literature Review**

The literature review was put together by colleagues of Tracey Gervaise from University of Aberdeen. Thank you to Lynn Robertson, Paul Manson and Dr Corri Black.

Evidence in the review gives confidence of what we need to do and to now need to take this work forward. This review has been shared with members of MADP and will also be shared with other ADP's.

## **6. Lloyds PDI Research**

Emma Johnston explained and went through research that has been carried out by Lloyds about people who have been/are affected by parental substance misuse. Members of the sub-group were sent a link to read the research as there are 4 components to the research.

Emma Johnston and Lesley Wills have spoken about setting up a group for children affected by parental substance misuse.

## **7. AOCB**

None.

## **8. Date of Next Meeting**

**Monday 12 September, 9.15am in 9 North Guildry Street, Elgin**