



RECORD OF MEETING

TASK GROUP NAME:	Early Years and Young People Sub-group
CHAIRPERSON:	Susan MacLaren
DATE OF MEETING:	04 April 2014
LOCATION:	9 North Guildry Street, Elgin
APOLOGIES:	Tracey Gervaise, Public Health Lead, NHS (TG) Laurence Findley, Education, Moray Council (LF) Fabio Villani, Chief Officer, Third Sector Interface Moray (FV) Cameron Matthew, Unit Operational Manager, Combined Child Health NHS Grampian (CM) Alan Johnstone, Senior Social Worker, TMC (AJ) Iain MacDonald, Integrated Children's Service, Moray Council (IM) Susan Stronach, Integrated Children's Service, Moray Council (SS) Harry Gordon, Community Safety Partnership, Moray Council (HG) Karen Delaney, Early Engagement Team Manager, TMC (KD) Tanja Mehrer, Scottish Families Affected by Alcohol & Drugs Grampian (TM) John Campbell, Service Manager, LD, MH and D&A, Moray Council (JC) Steven McCluskey, Strategic Manager, Health Improvement, Moray Council (SM)
ATTENDING:	Susan MacLaren, Integrated Children's Service, Moray Council (SMC) Sheena Duffus, Education, Moray Council (SD) Kat McKerrow, Support Worker, Integrated Children and Families (KM) Willie Findlay, Sergeant, Police Scotland (WF) Kathleen Hather, Social Worker, Moray Youth Justice Team (KH)
IN ATTENDANCE:	Amanda Ware, Research and Information Officer, ADP Support Team (AW)
MINUTES:	Donna Philip, Administrator, ADP Support Team (DP)

AGENDA ITEM/TOPIC	ACTION POINT	ACTION BY
1. Welcome & Apologies	The Chair welcomed the group. Apologies noted as above.	
2. Minutes from	Under agenda item 5 (Education/Schools) it was noted that Gordonstoun School	

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Previous Meeting	was included in the SALSUS survey school numbers.	
3. Matters Arising	<p>GOPR Overall sessions went very well and feedback very positive. Consideration of possibly running 1 or 2 further sessions to 'mop-up' and to target any services that were perhaps under represented.</p> <p>Education & Schools Training- This is being progressed by Steven McCluskey and Susan Thom, Public Health Improvement. A meeting has taken place with the guidance lead and training has been scheduled for May in-service.</p> <p>SALSUS- Data will now not be available from SALSUS until Oct 2014. SALSUS are working on a new approach to producing the data to make it more accessible to local areas. It was agreed to have SALSUS on the agenda for the meeting in December.</p> <p>Meet The Hendersons Ongoing. Agreed with Sheena Duffus that flyers promoting the website will be distributed to parents via primary and S1/S2 pupils.</p> <p>Scottish Families Affected by Alcohol & Drugs / Group membership Tanja was going to link with Quarriers to identify a suitable family member as a rep for the group. Tanja has contacted to say that the person identified is no longer able to commit due to a change in circumstances but she will pursue this further and will be back in touch.</p> <p>Young Carers Project Officer Anne Duncan is no longer in post and has been replaced by Jill Finch. Pat McLennan is the Inclusion Manager.</p> <p>The ADP will continue funding for Early Years (Drug & Alcohol) and will be in a position to recruit a new Social Worker in due course.</p> <p>AOCB Funds could be made available via the MADP to support attendance on the STRADA course. The course took place in March but is likely to be repeated in the future.</p>	
4. MADP Delivery Plan 5. EYYP Work Plan	The Chair gave an update on the EYYP Work Plan. This is the style of plan we are looking to adopt. Data from the Delivery Plan will be extracted and placed within the new EYYP Work Plan. If anyone has any comments on the style of plan to let us know. The Integrated Services Plan will be clear in the funding resources, outcomes and indicators and the clear reporting structure. A draft copy of the work plan will be brought to the group at the next meeting.	
6. Getting Our Priorities right	Feedback as in matters arising. The training was noted as being very good and informative.	
7. Education/Schoo	It is ongoing to develop progressions in Health and Wellbeing. CofE will	SD

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Is	incorporate Substance Misuse. There will be training and support available for more understanding.	
8. SCIE SCR	<p>The Chair gave an update on the SCIE SCR Report. When a child dies who is on the risk register the case must go to the Child Protection Committee. At the time of the death of a child in Moray the case review was not conducted. Since then there has been pilot training on significant case reviews and a live case was needed as a training exercise. The most recent case in Moray was used. The new Case review system poses questions to ask rather than recommendations. It was agreed that a small group would be formed from this sub-group to look further into the reporting system and look at the questions asked. This will then be fed back into the group and Partnership. It was agreed that the Chair and Kat McKerrow will take this forward. If anyone else would like to be part of this or want more clarity on the report to contact the Chair.</p> <p><i>Please note that the SCIE SCR report circulated to the group is not for public viewing.</i></p> <p>The Care Expectorate contacted Integrated Children Services to look at their position statement and a number of reports, this one included. A 6 page report is being compiled on their findings and it is unsure if it will be made public at this moment in time.</p>	SMC
9. Young people and Alcohol Libraries	An email was circulated from the Edinburgh ADP in regards to work being undertaken in libraries with young people who attend the library for clubs etc and are known to drink heavily. The Chair spoke to Sheila Campbell (Principal Librarian, Moray) who commented that it was a significant issue in Moray libraries. They have undertaken Alcohol Awareness training and are due to undertake Sexual Health training. They haven't had training on Child Protection but this is being looked into. There is a regular occurrence of late teens – early 20's attending the libraries who are under the influence. This is having an impact on clubs and sessions such as the Job Club. It was agreed to have Sheila on the membership list of this sub-group to update when she can on the impact and what is being done. The Research and Information Officer is to contact Sheila to discuss further.	AW
10. AOCB	<p>ADP It was noted that Steven McCluskey has reduced his working hours to part time and will no longer be supporting the ADP. The ADP are currently looking at resources to fill this position. The Sub-group would like to thank Steven for his support.</p> <p>Community Strategy There is a template being used in the parenting strategy that the Chair will circulate for the next meeting. The template is short and holds 4 bullet points. This will look at public awareness, what we do and campaigns. It will also look at how we communicate publicly and professionally.</p> <p>Operation Avons has been held through out Moray and data is available. A&E are getting to grips with referring on to services and understand that anyone over 16 must go to Studio 8. The progress of this will be monitored as there is a</p>	AW

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	<p>gap that we can engage with. The Research and Information Officer will monitor the stats.</p> <p>Education It was asked if the stats are recorded for children who attend school who are under the influence of drugs or alcohols. The schools record drug related incidents and the outcome but is unsure on alcohol. They are currently looking at building up the profiles of the schools and this will make better use of the information.</p>	
11. Next Meeting	The next meeting will be held on 3 rd June at 9.30am in 9 North Guildry Street. Please could you let me know of your attendance/apologies in advance? A reminder email will be sent out nearer the time.	