



RECORD OF MEETING

TASK GROUP NAME:	Early Years and Young People Sub-group
CHAIRPERSON:	Susan McLaren
DATE OF MEETING:	22 November 2013
LOCATION:	Meeting Room 5, Annexe, Moray Council, Elgin
APOLOGIES:	Tracey Gervaise, Public Health Lead, NHS (TG) Laurence Findley, Education, Moray Council (LF) Tracey Gervaise, Public Health, NHSG (TG) Fabio Villani, Chief Officer, Third Sector Interface Moray (FV) Sheena Duffus, Education, Moray Council (SD) Lorna Campbell (LC) Alan Johnstone, Senior Social Worker, TMC (AJ)
ATTENDING:	Susan McLaren, Integrated Children's Service, Moray Council (SMC) Iain MacDonald, Integrated Children's Service, Moray Council (IM) Susan Stronach, Integrated Children's Service, Moray Council (SS) Harry Gordon, Community Safety Partnership, Moray Council (HG) Karen Delaney, Early Engagement Team Manager, TMC (KD)
IN ATTENDANCE:	Steve McCluskey, ADP Support Team (SM) Amanda Ware, ADP Support Team (AW) Tanja Mehrer, Scottish Families Affected by Alcohol & Drugs Grampian (TM)
MINUTES:	Steven McCluskey, ADP Support Team (SM)

AGENDA ITEM/TOPIC	ACTION POINT	ACTION BY
1. Welcome and Apologies	SMC welcomed people to the meeting and apologies were noted.	
2. Previous Minutes and Matters Arising	The minutes were read as accurate.	

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3. Pathway	<p>IM and SS updated upon the under 16s Drug and Alcohol Pathway.</p> <ul style="list-style-type: none"> - The pathway will reflect the GIRFECC process i.e. involving the lead professional/named person and consideration of the GIRFEC 5 Questions. - Key principles- Solution oriented approach, child at the centre, involvement of child and parent, single child plan, appropriate information sharing, early intervention. - The pathway will taken to the GIRFECC group. Proposed that this is adapted as a generic pathway for under 18s. 	IM/SS
4. GOPR	<p>IM, SM, SS updated on progress with the planned GOPR workshop awareness sessions which are being progressed with Sheila Erskine Action for Children.</p> <p>The aim of the sessions is to review and refresh processes and practice of staff providing services or support to families where substance misuse is an issue. Sessions will focus upon- describing the challenge; deciding which children need help; information sharing, assessing risk and improving outcomes, and working together.</p> <p>The sessions are aimed at managers and staff from-</p> <ul style="list-style-type: none"> - Services that work with adults who have substance misuse services that who might be parents, carers or live with dependant children or young people; - Services that work with children and young people who have substance misuse issues; - Services that work with children and young people who are affected by an adult's substance misuse. <p>4 or 5 Sessions are being planned to take place Feb/March 2014. It was agreed to increase the proposed number of sessions to 6 or 7 to ensure a more local community focus and to capture as many staff as possible across Moray.</p>	IM/SM/SS IM
5. Education and Schools	<p>Training</p> <p>There is a need to follow up the launch of the toolkit for promoting drugs, alcohol and tobacco in Schools with staff training. It has been at least 10yrs since a coordinated programme of training has taken place across Schools. Training was raised at the Schools H&WB strategy group where it was supported by SD and agreed to move forward with putting this in place. SM and Susan Thom Area PH Coordinator will meet with schools to take this forward as part of an in-service in May 2014.</p> <p>SALSUS</p> <p>SALSUS have reported that 8 out of 9 high schools in Moray have participated in this years SALSUS survey, compared with 7 out of 9 in the 2010 wave. Data should be made available to local areas in Feb/March 2014.</p> <p>YPAC</p> <p>It was agreed to defer this agenda item until SD is in attendance for a report on the findings from the questionnaire.</p>	SM/SD SM/AW SD
6. Moray Children & Young People's Services Plan 2013-16	<p>SMC provided an update on the draft service's plan in particular the CP structure (pg 17) which highlights where the C&YP's partnership sits in relation to the MADP and the early years and young persons sub group, and the section (pg 21) relating to the aims and objectives of this sub group.</p> <p>The plan will go forward for ratification at the C&YP partnership group on 9th Dec 2013. An articulated workplan remains to be developed. A 2 page summary and</p>	SMC

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	implementation plan will be produced.	
7. Meet the Hendersons – Alcohol & Parenting Don't Mix campaign	<p>SM spoke to this Grampian wide parenting campaign involving the three ADP's which was launched in July 2013. The focus is to make parents aware of their drinking behaviours and how this can impact on the outcomes and experiences of their children.</p> <p>The first phase of the campaign worked with Northsound and Moray Firth Radio and comprised of three short air time infomercials. A website where the fictional family 'The Hendersons' was also created where links were signposted parents to information. The campaign has evaluated very positively.</p> <p>The 2nd phase is now underway and will involve further promotion and development of the website with a focus on a role model approach as the evaluation highlighted that parents in general had not appreciated the impact that their alcohol consumption could have on their children.</p> <p>Flyers promoting the website will be produced and distributed via children/schools to parents, primary aged and S1 & S2.</p> <p>The campaign was broadly welcomed and supported by this group. The following suggestions were made for the development of possible scenario's to highlight key messages- parent's in supermarket with children making the choice to purchase alcohol; babysitting and alcohol, pre-school children.</p>	SM
8. Scottish Families Affected by Alcohol & Drugs.	<p>SMC welcomed Tanja Mehrer Family Support Development Officer Grampian to the meeting.</p> <p>Tanja provided some background information on the development of the organisation. The service is commissioned by Scottish Government working on behalf of these families to support, provide information, give advice and raise awareness of the issues affecting them. Alcohol was incorporated into the remit in summer 2013.</p> <p>A mapping and survey is being undertaken across Grampian and Moray, The MADP is supporting local links and the promotion of the survey which will be reported through the MADP when complete.</p> <p>Tanja has been supported by the MADP to link with its Front Line Forum sessions as an opportunity to engage with services locally, and Tanja would also be supported to make links with the wider MADP partnership such as the workforce development sub group as this has been identified as an area for development on family inclusive practice.</p> <p>The group was not aware of the free confidential out of hours helpline- it was agreed to help with promoting this locally via the MADP and services.</p> <p>It was agreed that Fabio Villani would represent the 3rd sector on this group that would include interfacing with agencies such as Scottish Families Affected by Alcohol & Drugs.</p>	TM
9. Group Membership and Agenda Structure	<p>HG to confirm with WF re representation.</p> <p>It was agreed that the following would be considered for group membership- Young Carers Project Officer Anne Duncan. Health & Maternity/Community - Sean Cody. Links with Quarriers. Forces- Jennifer Walker or Tracey McDermot? Family member with children- Tanja to explore. The group would return to this at the next meeting.</p> <p>It was proposed that the agenda would have a thematic structure concerned with</p>	HG

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	performance management, Early Years, Parenting, Workplan, Significant Case reviews.	SMC
10. AOCB	<p>SM brought to the attention of the group a new University of Glasgow accredited course 'Impact of Drug and Alcohol Problems on Children & Families' being made available as part of the Postgraduate programme in drug and Alcohol Studies and as stand alone Continues Professional Development course. The cost is £550 with four teaching sessions taking place during March 2014.</p> <p>The group were supportive of this course and potentially identifying someone within from children & families to go through the course as part of CPD.</p> <p>SM agreed to explore whether there may be funding available from the MADP to support attendance and liaise with SMC accordingly.</p>	SM/SMC