



## Moray Alcohol and Drug Partnership

### RECORD OF MEETING

<b>TASK GROUP NAME:</b>	<b>MADP Partnership</b>
<b>CHAIRPERSON:</b>	<b>Paul Johnson – MADP Lead Officer</b>
<b>DATE OF MEETING:</b>	26 February 2018
<b>LOCATION:</b>	Unit 9a, Southfield Drive, Elgin
<b>APOLOGIES:</b>	<p>Jane Mackie                      Head of Integrated Services (MC)</p> <p>Tracey Gervaise                Health &amp; Wellbeing Lead – NHS Grampian</p> <p>Frank Brown                     Elected Member</p> <p>Peter Adamson                 Trading Standards Manager, Licensing Standards – MC</p> <p>Joyce Lorimer                  Service Manager - MC</p> <p>Bruce Davidson                Psychiatrist - MIDAS Team (NHS)</p> <p>Lynsey Murray                 MIDAS Team Lead (NHS)</p> <p>Susan MacLaren                Head of Integrated Children’s Services (MC)</p> <p>Kathleen Donaldson            SACRO</p> <p>Bob Sivewright                 Finance Manager (NHS)</p> <p>Caroline Cameron             Accountant (MC)</p> <p>Julie MacKay                    NHS</p>
<b>ATTENDING:</b>	<p>Willie Findlay                  Community Safety Officer - MC</p> <p>Elidh Brown                     TSi Moray</p> <p>David Munro                     Housing Services Manager – MC</p> <p>Laura Sutherland               Acting HIT Lead &amp; Advanced Area Public Health Co-ordinator - NHS</p> <p>Elaine Logue                    Police Scotland</p> <p>Emma Johnston                 Service Co-ordinator - Quarriers</p> <p>Tracie Wills                     Senior Commissioning Officer (MC)</p> <p>Dr Tara Shivaji                 Consultant in Public Health</p>
<b>MINUTES:</b>	Louise McKenzie                MADP Administrator

AGENDA ITEM/TOPIC	ACTION POINT	ACTION BY
1. Welcome and Apologies	Paul welcomed everyone to the meeting and apologies were noted as above.	
2. Previous Minutes & Matters Arising	<p>The minutes of the previous were approved.</p> <p><b>Matters Arising from Previous Minutes</b></p> <p><b>Item 3 – Moray Delivery Plan</b> Paul has produced a summary and report for the IJB and will table them at the next MADP meeting.</p> <p><b>Item 4 – Lead Officers Post</b> The funding for making the post full time will be taken forward in the new financial year.</p> <p><b>Item 6 – Development Day Update</b> Due to the number of apologies for this meeting the piece of work prepared by Elidh and Paul will be tabled at the next meeting.</p> <p><b>Item 7 – LOIP</b> Willie confirmed that the LOIP strategy has been approved.</p>	
3. Quarter 3 Reports 3.a Arrows 3.b MADP Service User Report	<p>Paul met with Emma and Marie from Arrows on 15 February to go through their quarter 3 report.</p> <p>As mentioned previously if there were any concerns they would have been reported back to MADP.</p> <p>Paul confirmed that Arrows continue to perform and there are no areas of concern.</p> <p>The 2 year extension to the Arrows contract has gone through.</p> <p>Areas of interest:</p> <ul style="list-style-type: none"> <li>• There was a dip in the number of referrals in Q3. This is consistent when looking back over the years. Referrals pick up again in Q4.</li> <li>• Promoting Engagement is a key area to look at in the near future.</li> <li>• Recovery Outcome information will be included in the next report. This has not been possible due moving from Outcome Star to the Recovery Outcome tool on 1 July 2017.</li> </ul> <p>Paul asked that the report is noted and welcomed questions. David asked what impact the extended opening hours were having on the service. Emma advised that they have trialled various groups and Thursday evenings are the busiest and most popular of the groups. Once the Community Café opens this may change as it will be family friendly. Arrows could be open later more nights during the week but this is not practical.</p>	

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	<p>Periodically Paul attends the Arrows Thursday evening group to engage and listen to service users views as well as regularly attending the monthly Service User Involvement group.</p> <p>Tracie Wills informed that the contract cannot be extended again after the 2 year extension. She suggested thinking about where the service is going and plan for re-tendering . It was agreed that Paul, Tracie and Emma would meet to discuss how best to move the service forward.</p> <p><b>The MADP Service User Q3 Report</b></p> <p>The Service User report is now easier to read and captures thematic areas. Special thanks to Suzanne Wilson, Community Safety RIO for producing the report.</p> <p><b>Highlights</b></p> <ul style="list-style-type: none"> <li>• Waiting Times – people in Moray are seen quickly. This needs to continue but we also need to look at accessing people in different ways.</li> <li>• There has been an increase in the number of people receiving prescriptions.</li> <li>• Naloxone – The wording for this milestone will be changing as we do not want to reduce the availability of naloxone. A reduction in availability goes against the NHS Grampian position. Harm Reduction will have a far greater significance going forward.</li> <li>• There will be more robust data in respect of recovery outcome indicators from the next report due to the change from Outcome Star to Recovery Outcome tool, as we get an increased set of data.</li> <li>• Emma asked that the group note the baseline data will often decline initially as it is difficult for someone to answer honestly at their first appointment.</li> <li>• For the third consecutive month there has been an increase in the number of referrals related to alcohol.</li> <li>• 78% of people have no concerns regarding their living arrangements.</li> <li>• Relationships and experience of being parented were the most common triggers given for substance misuse.</li> <li>• Although not in the report there is anecdotal information coming through of people using products such as Xanax. This is an area MADP will look at.</li> <li>• Changes to milestones agreed by MADP will come into effect on 1<sup>st</sup> April. The Q4 report will still have the 2015-18 indicators.</li> </ul>	
<b>4. Draft Budget</b>	Paul prepared the draft budget for 2018/19 based on the same	

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2018/19	<p>allocation as last year, £611K and noting the £46 core funding. MADP has not had confirmation from Scottish Government of the 2018/19 budget, therefore the planned budget is a draft and may be subject to change.</p> <p>The percentage of the additional £20million Scottish Government is not included as there has not been any confirmation for how this will be allocated to ADP's.</p> <p>Paul then passed this item over to Elaine Logue, Police Scotland to chair as he declared an interest.</p> <p>Following a short discussion the group agreed::</p> <p><b>Administration Officer</b> It was agreed that this post should continue.</p> <p><b>Lead Officer</b> It was agreed this post should continue. It was agreed at the MADP on 29 January that this post will become a full time post. These posts will not continue.</p> <p><b>Early Years Child Care Posts – 1 FT Social Worker, 2 FT Family Support Workers</b> The Family Support Worker posts ended in December 2017 and the Social Worker post will end in June 2018. These post will not continue.</p> <p><b>Quarriers Family Support</b> It was agreed to continue to match fund with Corra.</p> <p><b>Arrows</b> It was agreed to continue.</p> <p><b>Quarriers (Arrows) Direct Access Service – Additional Funding Non-recurrent</b> It was agreed to allocate an additional £60k (non-recurrent) to Arrows in order to develop and take forward the shared care model which fits in with the Scottish Government strategy.</p> <p><b>Employability Club</b> It was agreed not to continue to fund the Employability Club. This may be reviewed should funding become available.</p> <p><b>TSI Moray</b> A budget of £12k was agreed to further the participatory budget process following the success of 'Our Communities' and 'You Choose' projects. A formal agreement will be set up through the Moray Council's commissioning process.</p> <p><b>Naloxone</b> A budget of £4000 was agreed for supplies of naloxone. Tara Shivaji informed the group that intranasal naloxone will hopefully</p>	

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	<p>be commissioned this year.</p> <p><b>Workforce Development</b> The group agreed to a budget of £10k being allocated for workforce development. This will enable the MADP to focus on delivering a higher level of training. Workforce development is a priority within LOIP as well as other strategies.</p> <p><b>Recovery Day</b> A budget of £3000 was agreed to put on a further Making Recovery Real event following the success of the 2016 event. This event will be led by those using services.</p> <p><b>Prevention Material</b> A budget of £5000 was agreed to produce prevention material.</p> <p>A briefing would be presented to the MADP for consideration and approval once the MADP allocation has been confirmed.</p>	
<p><b>5. Director of Public Health Annual Report: Alcohol &amp; Cancer</b></p>	<p>Dr Tara Shivaji talked about the NHS Grampian Public Health Annual Report. The focus of this year's report emphasised Alcohol and Cancer. The report attempts to set out key messages.</p> <p>Tara asked that the report is noted and considered by those involved in LOIP.</p> <p>Key messages:</p> <ul style="list-style-type: none"> <li>• Develop a screening around interventions in different settings – which links into what Laura said about MEOC. It was suggested Laura, Paul, Emma and Tara link up to discuss.</li> <li>• Engagement with the public and an ongoing dialogue</li> </ul>	
<p><b>6. Alcohol Related Frequent Attenders Report</b></p>	<p>This was a piece of work for the whole of Grampian. A frequent attender is someone who presents at hospital 3 or more times and is admitted within a 12 month period.</p> <p>The findings from the report relate to Moray. Moray has the highest frequent attenders out of all 3 areas in Grampian. 6% of patients admitted for hospital stays are frequent attenders. Frequent attenders spend on average 3 days in hospital. If you can engage with a person after their first admittance for liver disease you can reduce mortality.</p> <p>Following a short discussion Laura agreed to map out locally should be involved in taking a piece of work forward and preparing a business case to put forward to Scottish Government looking at rolling out universal alcohol screening and recovery volunteers.</p>	
<p><b>7. Feed from Sub-groups</b></p>	<p><b>Finance/Commissioning/Management &amp; Performance</b> Covered in item 3.</p> <p><b>Children &amp; Young People</b> Paul has had discussions with Corra. Interesting discussions around areas of prevention with Laura Sutherland and Emma Johnston. Paul will circulate the minutes of the meeting.</p>	

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	<b>Workforce Development</b> Captured within the budget. Item 4.	
<b>8. AOCB</b>	None.	
<b>9. Date of Next Meeting</b>	The next MADP Partnership meeting is scheduled for <b>Monday 26 March 2018, 10:00 – 12:00 in unit 9a, Southfield, Elgin</b>	

### Actions

- Paul, Tracie Will and Emma Johnston to meet to look at how best to move the Arrows service forward.
- Bruce Woodward to link in with Dr Tara Shivaji regarding the Needs Assessment.
- Laura Sutherland & Tara Shivaji to link up regarding a piece of work for the IJB Strategic Needs Assessment.
- Circulate the minutes from the meeting regarding Areas of Prevention held on 23 February.