



RECORD OF MEETING

TASK GROUP NAME:	Workforce Development Sub-group
CHAIRPERSON:	Joyce Lorimer – Service Manager
DATE OF MEETING:	7 February 2018
LOCATION:	11 North Guildry Street, Elgin
APOLOGIES:	Susan Stronach – GIRFEC Partnership Officer Lynsey Murray – MIDAS Team Lead Vicky Stables – Police Scotland Lucy Skea – NHS Grampian Linda McKerron – NHS Grampian Susan Thom – Area Public Health Officer (NHS)
ATTENDING:	Emma Johnston – Quarriers David Munro – Housing Services Manager (MC) Chris Page – Partnership Development Officer (MC) Marie McKelvie – Arrows Service Co-ordinator Amy Cowie – Mental Health Development Worker Clair Rochester – Mental Health Development Worker
IN ATTENDANCE:	Paul Johnson – MADP Lead Officer
MINUTES:	Louise McKenzie – Administrator

AGENDA ITEM/TOPIC	ACTION POINT	ACTION BY
1. Welcome & Apologies	Joyce welcomed everyone to the meeting. Apologies were noted.	
2. Previous Minutes and Matters Arising	The minutes of the last meeting were noted as being from a long time ago.	
3. MADP Development	SDF were due to support the MADP in moving forward following the Development Day in September 2017. However due to Jen, SDF being off work sick SDF do not	

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Day	<p>have the capacity to support the MADP at present.</p> <p>Joyce informed that MADP will continue to move forward and look at whether we keep the sub-groups.</p>	
4. CREW – Drug Trend Awareness Training	<p>Paul informed the group that he would be linking up with CREW again.</p> <p>It was agreed that MADP will follow up the train the trainer option.</p>	
5. SDF Training Overview	<p>Paul advised the courses were well attended and the majority of the courses were free to MADP. These courses could easily be run again.</p> <p>Paul is already linking in with SDF and is planning to build in a budget line for Workforce Development in 2018/19.</p>	
6. Training Overview Summary & Planning Ahead	<p>There is a gap in trying to quantify Young People’s needs. Conducting a Population Needs Analysis was suggested to find out what is going on for young people and to see a whole balance, good and bad.</p>	
7. Mental Health Development Workers – Overview of Training they Provide	<p>Amy Cowie and Clair Rochester attended the meeting to give an overview of their job role as Mental Health Development Workers.</p> <p>They deliver training and support with Mental Health projects for those who work with Children & Young People. This can be in Education, CAMHS or in the community.</p> <p>The Mental Health Development Workers post is for 2 years and will run until March 2019.</p> <p>Amy and Clair are currently developing a number of resources for those working with Children and Young People. They informed they are happy to hear from others regarding what might be useful and what they could support with.</p> <p>Paul asked if colleagues make references regarding young people who are involved or affected by alcohol and drugs as the MADP are struggling to get a clear picture of the current situation. Clair informed that they are hearing a lot of concerns regarding alcohol and drugs and about the lack of available services. She suggested taking the query to the Mental Health & Children’s Wellbeing sub-group as mental health/alcohol and drugs go side by side.</p> <p>David Munro asked what is their definition of young people. Clair advised that it depends on what the service considers a young person. This could be up to age 25.</p> <p>The types of themes that are being seen are anxiety, self-harm and stress. Amy and Clair haven’t specifically explored links between this and alcohol and drugs. Paul suggested looking at linking up training sessions and would like to meet with Amy and Clair to discuss in more detail.</p> <p>Joyce suggested looking at the whole structure and how all bodies come together.</p> <p>Mental Health First Aid training is available and is aimed at people who work with children and young people. The training is free and is advertised on the Learning</p>	

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	Development Calendar. Amy and Clair will be facilitating the MADP Frontline Forum on 22 February at The Gallery, Elgin Library. The session is fully booked. It was suggested it would be worth delivering a second session.	
8. LOIP	Everyone has seen and made comments on the draft version of LOIP. The draft is waiting for approval and will go to the Committee in a couple of weeks.	
9. AOCB	SDF were granted money from Scottish Government regarding Children & Young People Affected by Parental Substance Misuse. It is not clear if SDF have submitted a proposal to Scottish Government. Paul suggested that if this is the case he and Emma link up to put forward a positive proposal to Scottish Government.	
10. Date of next meeting	Wednesday 9 May 2018 at 10am in 11 North Guildry Street, Elgin	

Actions

- **Paul to link in with Susan Leonard , Locality Wellbeing Officer**
- **Paul to link up with Clair & Amy regarding training opportunities for 2018/19**
- **Paul to follow up the Train the Trainer option with CREW**