

Moray Alcohol and Drug Partnership

RECORD OF MEETING

TASK GROUP NAME:	MADP Partnership	
CHAIRPERSON:	Jane Mackie - Head of Integrated Services - MC	
DATE OF MEETING:	26 June 2017	
LOCATION:	Unit 9a, Southfield Drive, Elgin	
APOLOGIES:	Susan MacLaren Frank Brown Tracey Gervaise David Munro Kelly Donnachie Peter Adamson Jason Carrigan Kate Stephen	Head of Children's Services – MC Councillor – MC Health & Wellbeing Lead – NHS Grampian Housing Services Manager Manager – SACRO Licensing Standards Police Scotland Superintendent – Police Scotland (VC)
ATTENDING:	Willie Findlay Jen Upson Joyce Lorimer Paul Johnson Elidh Brown Emma Johnston Lynsey Murray	Community Safety Officer - MC Scottish Drugs Forum Service Manager - MC MADP Lead Officer TSi Moray Service Co-ordinator Lead – NHS
MINUTES:	Louise McKenzie	MADP Administrator

AGENDA ITEM/TOPIC	ACTION POINT	ACTION BY
1. Welcome and Apologies	Jane welcomed everyone to the meeting and apologies were noted as above.	
2. Previous Minutes & Matters Arising	The previous minutes were approved. Matters Arising Item 5 – MADP Draft Constitution This will be discussed under item 4 – MADP Development Day. From 24 April: Susan MacLaren has previously asked for a proper	

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	<p><i>report/profile of people Janne Schmoock, Early Intervention Worker, Police Scotland works with and where the information goes. She has not received anything back.</i></p> <p>26 June – Willie suggested that Superintendent Kate Stephen would be the best route to obtain this information.</p> <p>Agenda item 4 - Looking ahead and emerging issues. Apologies from Paul as this was not added to the agenda for this meeting but will be added as a substantive item for the July meeting.</p>	<p>PJ</p>
<p>3. Recovery Re-design 1 Year Post</p>	<p>Lynsey advised she is now back in her substantive post as MIDAS Health Team Lead. A lot of the work undertaken as recovery re-design lead has been absorbed within the services.</p> <p>Interface meeting with MIDAS and A&E set.</p> <p>Lynsey met with Sean Coady and Dr Graham Taylor and developed a protocol policy looking at an outdoor for service users moving from specialist services back to general practice service. She informed at present there is approximately 15 service users ready to be returned to GP service.</p> <p>Lynsey requires two team leads, (Lewis Walker and Graham Taylor) to sign off on the local agreement for exit process from specialist care and would like all surgeries to adopt the same process.</p> <p>Prison work is ongoing and been absorbed well as it is not taking up too much time.</p> <p>Joyce informed the money for this post was a good investment and Lynsey's style of working has meant getting the work done.</p>	
<p>4. MADP Development Day</p>	<p>Paul has been linking in with Scottish Drugs Forum in preparation for MADP Development Day.</p> <p>Jen Upson, SDF talked through the briefing she had prepared to inform the group of how the Development Day will be taken forward and stated this will not be a standalone piece of work. There will be work to take forward following the Development Day.</p> <p>Paul urged all senior group members to ask all members of staff to attend the development day.</p> <p>Jen informed that quality development within SDF is lottery funded which means they can work with ADP's for a lengthy period of time. Also if they have capacity they could potentially help with further development work</p> <p>Jane suggested clarifying the relationship between the IJB and MADP. Once the first exercise has been completed take to the IJB along with key questions eg; what is your perception of the MADP's function and purpose.</p>	

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	<p>Elidh suggested looking at how we include the wider community who could potentially be using services ie; smaller organisations and voluntary group. Elidh has agreed to facilitate a Frontline Forum inviting community groups to participate.</p> <p>Elidh and Jen will link up to clarify what they will be asking them and which part is for what purpose.</p>	<p>EB</p> <p>EB & JU</p>
<p>5. Feedback from sub-groups</p>	<p>Management & Performance/Finance & Commissioning The budget for this financial year has been set and commissioned.</p> <p>Performance reports have been received from all services and there are no adverse issues. Services are performing to contract.</p> <p>Paul will be discussing the Pregnancy and Early Years report at the Children and Young People Sub-group meeting on 29 June. In the longer term the Pregnancy and Early Year posts are being phased out.</p> <p>Workforce Development MADP now have concrete plans with SDF with regards to training that has been identified from the Training Needs Analysis. ABI is just one element of training being taken forward.</p> <p>MADP have been in contact with CREW 2000 who offer free training. This is in connection with Children and Young People.</p> <p>MADP are looking to get dates in the diary from August onwards.</p> <p>Workforce Development is now being pulled together in a positive way.</p> <p>Children & Young People The next meeting is due on 29 June 2017.</p>	
<p>6. AOCB</p>	<p>No AOCB</p>	
<p>7. Date of Next Meeting</p>	<p>The next MADP Partnership meeting is scheduled for Monday 31 July 2017 10:00 – 12:00 in unit 9a, Southfield, Elgin</p>	