

Moray Alcohol and Drug Partnership

RECORD OF MEETING

TASK GROUP NAME:	Management and Performance Sub-group
CHAIRPERSON:	Tracey Gervaise, Health and Wellbeing Lead NHS G, Programme Manager Early Years Moray CPP
DATE OF MEETING:	Wednesday 4 th February, 2015
LOCATION:	9 North Guildry Street, Elgin
APOLOGIES:	Sheena Duffus, Quality Improvement Officer, TMC (SD) Garry Sutherland, Area Manager, Turning Point Scotland (GS)
ATTENDING:	Tracey Gervaise, Health and Wellbeing Lead , Programme Manager Early Years, MCHSCP (TG) Marie McKelvie, Service Co-Ordinator, Studio 8, Turning Point Scotland (MM) Lynne Geddes, Director Moray Council on Addiction (LG) Paul Johnson, Team & Partnership Manager, MADP (PJ) Willie Findlay, Chief Inspector, Police Scotland (WF) Aimee Borzoni, Carers Strategy Officer, Housing and Property Service (AB)
MINUTES:	Amanda Ware, Community Analyst, Police Scotland (AW) Leah Wilson, Support Team Administrator, MADP (LW) - <i>Minutes</i>

AGENDA ITEM/TOPIC	ACTION POINT	ACTION BY
1. Welcome and Apologies	The Chair welcomed the group. Apologies noted as above.	
2. Previous Minutes and Matters Arising	The minutes were read as correct.	
3. Updates from other meetings	It was discussed that Scottish Recovery indicators have been formally launched, but a decision has been made that we will continue to use the Outcome Star system as it is better suited to the MADP needs and requirements. A discussion was had regarding the Trackcare system which is used in A&E DR Grays and ARI. It is hoped that a tick box will be added to the system to give more accurate details regarding Drug and Alcohol related admissions. This will be discussed at the Grampian Health Intelligence Meeting on 16/2/15. John Campbell, previous MADP Service Manager has	

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	<p>now left the service and has a new role within the MCHSCP Social Care Team; therefore Paul Johnson is the appointed MADP Team Lead & Partnership Manager. The Chair and attendees wished John well in his future career and thanked him for his contribution to the MADP. Paul was welcomed by all into his new post.</p>	
<p>4. Update on TPS Service Redesign</p>	<p>The TPS Service Redesign paperwork has now been sent out with a letter and a return date for any comments/responses. All responses are to be sent to Leah Wilson. The return date is 16/02/2015 so that the responses can be collated in time for the MADP Work Force Development meeting on 23/02/2015, where it will be discussed with partners and colleagues. It was noted that the terminology can be changed as it is a PILOT.</p> <p>Paul Johnson wanted to thank Garry Sutherland for his support with this work.</p> <p>A discussion between Paul Johnson and Lynne Geddes regarding the tight deadline for responses was had. Lynne had concerns as the third sector may struggle with this timeframe. She appreciated input from other services such as Turning Point but just wanted to express this.</p> <p>Paul also stated that the live target date is 1st April 2015. He has another meeting with Garry Sutherland to discuss and prepare work.</p> <p>Marie McKelvie advised that service needs to speak all recovery languages and needs to be open to everyone.</p> <p>Lynne Geddes informed us that Moray Council on Addiction will no longer be operational after December 2015. This is due to the changes in service. Also YPAC Will no longer be operational after the end of March 2015, this is due to insufficient funding/sustainability plan.</p>	
<p>5. Service Delivery Plan – Q3</p>	<p>Service Delivery Plan, - management and performance is positive. There has been an increase in the number of times Naloxone has been administered, which could pose problems for the end of year target. Most milestones have reached amber or green status, meaning they are on track to meet the target or have already met the target. There has been an increase in the number of contacts with families affected by substance misuse. Most sections of the Service Delivery Plan have confirmed lead officers. Tracey will contact Vivienne Cross regarding education data and input. All areas previously led by John Campbell will be transferred over to Paul Johnson. TMC Trading standards are no longer carrying out Test Purchase Visits with regards to alcohol. Approval has been given to remove this target. The MADP self-assessment was completed and submitted last year to the Scottish Government (SG), to date no feedback has been received from the SG. AW will contact the SG regarding this. Still struggling to receive data and input from Housing. Paul Johnson will contact Richard Anderson again. This is an ongoing issue that has previously been raised and discussed with Jane Mackie, who in turn has been in direct contact with Jill Stewart, previous Chief Housing Officer TMC.</p>	

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6. Service User Data Report – Q3	Physical Health and Meaningful use of Time were the areas where users had made progress during quarter 3. 39.1% of clients reviewed had made progress with their alcohol use during the quarter and 26.1% had made progress with their drug use. The area that users reported the largest decline was in Community with 43.5%. In quarter 3 61.6% of active MADP clients are males with 38.4% being female. This is similar to the previous quarter. The age group that reported the highest number of service users is 22-45 years. There is 1 user aged over 75 and few users aged 16-21. The number of users seeking help for both drug and alcohol misuse have declined. The vast majority of service users are White Scottish. The number of White Other users has dropped by 1 since the previous quarter. The majority of White Other users are Eastern European. Active clients who have contact with children has declined slightly (166) in quarter 3. Also, much more service users have reported that their children live elsewhere. This was discussed at the last meeting and will be added to the agenda for the next MADP Early Years and Young People Sub Group meeting. Donna, previous MADP Admin Support, may have some data regarding this. Amanda will check. The geographical/postcode area with the highest number of service users is Guildry House and Hall Place in Elgin (IV30 1JP). As previously recorded users given tenancies are clustered in certain geographical areas and this needs to be further explored in terms of health behaviours and housing/tenancy allocation and management.	
7. HEAT Standard A11 – Waiting times	Overall the management and performance of the Heat Standard A11 Drug and Alcohol Waiting Times remain very positive.	
8. Identification of challenges and risks to be reported to MADP Partnership Level	The next Partnership meeting is 26 th March 2015. Discussion regarding Research and Information Officer position. Leah Wilson to arrange a meeting between Paul Johnson, Willie Findlay, Tracey Gervaise and Amanda Ware. With regards to Amanda Ware leaving the post.	
9. Scottish Government Recovery Indicators - Update	Already covered this in Agenda item 3 - Updates from other meetings and the decision was made that we are continuing to use Outcome Star System.	
10. AOCB	ADP Strategy was discussed and it is almost complete. The bulk of it has come via existing data and information which Amanda has access to.	