



RECORD OF MEETING

TASK GROUP NAME:	Management and Performance Sub-group
CHAIRPERSON:	Tracey Gervaise, Public Health Lead, NHSG
DATE OF MEETING:	29 October 2014
LOCATION:	9 North Guildry Street, Elgin
APOLOGIES:	Willie Findlay, Chief Inspector, Police Scotland (WF) Sheena Duffus, Quality Improvement Officer, TMC (SD) Garry Sutherland, Area Manager, Turning Point Scotland (GS) Lynn Geddes, Director Moray Council on Addiction (LG) John Campbell, Drug and Alcohol Service Manager, MADP (JC) James Grant, Service Manager, Turning Point Scotland (JG)
ATTENDING:	Tracey Gervaise, Public Health Lead, MCHSCP (TG) Marie McKelvie, Service Co-Ordinator, Studio 8, Turning Point Scotland (MM) Harry Gordon, Partnership Development Officer, Police Scotland (HG)
IN ATTENDANCE:	Amanda Ware, Community Analyst, Police Scotland (AW) Donna Philip, Support Team Administrator, MADP (DP) - <i>Minutes</i>

AGENDA ITEM/TOPIC	ACTION POINT	ACTION BY
1. Welcome and Apologies	The Chair welcomed the group. Apologies noted as above. It was agreed as that we were not quorate to run through the reports to note any areas which can be brought to the Partnership meeting.	
2. Previous Minutes and Matters Arising	The minutes were read as correct.	
3. Service Delivery Plan – Quarter 2	A few minor updates were suggested for the Delivery Plan. There were 5 Naloxone Training Sessions completed for Quarter 2. Data from the Children's report will be reported at a later date. This is	

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	due to the Children Reporters reporting a quarter behind. Receiving quarterly data from housing is still proving to be challenging however they do engage when adhoc data is required.	
4. Service User Data Report – Quarter 2	<p>There has been a decline in drug use in service users. It is unclear if this is due to service users getting a deeper insight into their drug use/habit through the review sessions.</p> <p>The number of clients accessing services has remained static and the ratio of male to female has risen by 1%. It was noted that there is a peak in service user activity in the New Year and that this should be looked at further to why this happens and how services can support services users more during this time.</p> <p>There has been a rise in service users who have contact with children in this quarter. It is unclear on why this is the case but will be brought to the Early Years and Young People Sub-group for further discussion. There are concerns of the health behaviours and risks exposed children when they may have contact with service users. Studio 8 have noted an increase in contact with children and families with concerns that arise from their relative/service user.</p>	
5. SG Quality Principles	The Scottish Government developed recovery indicators to measure changes in a person's life as a result of intervention. The Research and Information Officer has been tasked with creating statements to match up with The Scottish Governments. Services in Moray are already using the Outcome Star to record a service users progress and this will not change. Once the statements have been created they will be send out for consultation before the end of November.	
6. Prison Naloxone Data	Services are working closely with those in prison to help them integrate back into the community upon release. The Naloxone data for Grampian prison was tabled for viewing.	
7. Drug Related Deaths	There has been a slight decrease of drug related deaths for Moray in 2013 with their being 5 deaths. There are currently no concerns at the moment.	
8. MADP 2013/14 Annual report	The MADP submitted their annual report to The Scottish Government. Feedback from the report should be available by January 2015. There are currently a few reds in the Delivery Plan but as it is 3 year plan and there is a still a year left of the plan they will be on target for the year end. The priorities have been identified for the next year and these are service redesign, Workforce Development, Children and Families, Families and Carers and SDMD.	
9. Date and Time of the next meeting	The meeting dates for 2015 will be set in due course.	

CHAIRPERSON'S NOTES/COMMENTS

Issues to be reported to: Moray Alcohol and Drug Partnership
Details of evidence retained and location: 252 High Street, Elgin, IV30 1BE