



RECORD OF MEETING

TASK GROUP NAME:	Management and Performance Sub-group
CHAIRPERSON:	Tracey Gervaise, Public Health Lead, NHSG
DATE OF MEETING:	1 November 2013
LOCATION:	Meeting Room 1, Spynie Hospital
APOLOGIES:	Steve McCluskey, Moray ADP (SM) Garry Sutherland, Area Manager, TPS (GS)
ATTENDING:	Tracey Gervaise, Public Health Lead, MCHSCP (TG) Willie Findlay, Chief Inspector, Grampian Police (WF) Pauline Knox, Carers Strategy and Development Officer, TMC (PK) Lynn Geddes, Director, Moray Council on Addictions (LG) James Grant, Service Manager, Studio 8 (JG)
IN ATTENDANCE:	John Campbell, Service Manager, MADP (JC) Amanda Ware, Community Analyst, Grampian Police (AW) Donna Philip, Support Team Administrator, MADP (DP) - <i>Minutes</i>

AGENDA ITEM/TOPIC	ACTION POINT	ACTION BY
1. Welcome and Apologies	The Chair welcomed the group. Apologies noted as above.	
2. Previous Minutes and Matters Arising	<p>Amendments</p> <ul style="list-style-type: none"> • Lynn Geddes had submitted her apologies for the last meeting. • Performance Delivery Plan – Quarriers will be supporting education and social care and the funding will sit with the Local Authority. <p>Funding Allocation – The tender for commissioning was due to be released on 16th September. This was pulled due to The Scottish</p>	

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	<p>Government pulling ADP's into a meeting. The ADP decided to wait until after this meeting to see what was required by The Scottish Government. The Finance and Commissioning Sub-group is to be held on the 6th November and the Partnership meeting on the 8th where the ADP will receive further guidance on the tender.</p> <p>Due to the delay of the tender timeline there is the risk that any successful service/agency will not be ready for operation on 1st April. The current tender timeline did however contain enough leeway to deal with emergency situations like this.</p> <p>Strategy – The Strategy is on time for a draft being released in December. The ADP will need to look at how they will put the Strategy out for consultation. The ADP sit on the Community Engagement Group and it is hoped to have the Strategy put on to the next agenda for consultation. The Strategy will also be released to all the sub-groups in the ADP.</p>	
<p>3. Moray ADP Self Assessment 2012-13</p>	<p>The Scottish Government decided that there would be no need to submit an Annual Report but instead issued a self assessment template. The template was discussed at the Stakeholders Event and at the Front Line Forum. The template covers areas around shared vision, joint workforce, financial framework and review of Delivery Plan. The document has been sent to The Scottish Government who are aware that it has not been signed off by the ADP as yet and there is room for amendments to the document. It was agreed that the document would stay as a working document and will be updated and added to when needed. There are gaps in some of the data but The Scottish Government are aware of this.</p> <p>It was suggested that the initials of the colours in the performance plan are noted due to many not having access to coloured printers. This will make it easier to understand.</p> <p>Once the document has been signed off by the ADP it will be tabled at the CCB, CCP and CCC. Members have been asked for comments on the document.</p>	
<p>4. Independent Expert Review of ORT in Scotland</p>	<p>The ORT report was commissioned by The Scottish Government and was allocated to Dr Brian Kidd (Addiction Psychiatry). The report contains 12 recommendations but it was felt that some areas of the report don't fit with the social model of drug treatment in Scotland and recovery pathways. The report also consulted family groups across Scotland including Grampian and they were unhappy on the way that their comments had been reported.</p>	

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	<p>An event was held to discuss the report further and they were very critical about ADP's, many of which do not agree with the report. We are currently waiting on the feedback from the event and another event is being held in due course. The Drug and Alcohol Team Manager is meeting with Shire and City ADP and Dr Bruce Davidson to look at the recommendations suggested. Any feedback on the report should be submitted to JC.</p>	
5. Estimate Prevalence of Problem Drug Use	<p>The Scottish Government has asked ADP's for data on prevalence drug use. Currently ISD hold all the data and have better access to this than ADPs. The RIO has made The Scottish Government aware of this.</p>	
6. DNA rates and unplanned/planned discharges	<p>The Scottish Government have also asked ADP's to supply this data. The data is to be used for benchmarking at a national level. It was felt that nothing new would come of this reporting and are unsure of the need for this task. The RIO is to contact the Scottish Borders ADP to see why this data is needed.</p>	
7. Planning for Change Conference (ORT)	<p>As previously discussed an event was pulled by The Scottish Government to look at the ORT report. The event was represented by Grampian and the Shire ADP submitted feedback after the event.</p> <p>ADP's are meeting with National Support Workers to try and tease out what they are doing right and what they are doing wrong. The ADP are unclear in what direction to go in.</p> <p>The Chair is to contact Jenny (service improvement) to see what can be done in regards to methodology.</p>	
8. Service User Data Report	<p>The RIO went over the SU report.</p> <p>There has been a decline in the Community section and this is based on how they engage in the community. This will need to be further looked at on how we can support this i.e make communities aware of recovery. There was no change in offending which still sits high. This will also need to be looked at how we can support further.</p> <p>The age grouping has increased for 46-55 year olds but there seems to be no logic reason in this. The group discussed reasons on why this could be. The RIO is to look into this further.</p> <p>The RIO will be contacting housing for a narrative on why many service users live in the same area for the next report.</p> <p>There is currently a joint inspection being held across community</p>	

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	<p>care. No files from drug and alcohol (over 65's) have been pulled into the investigation.</p> <p>It was suggested that the RIO look into the electronic system for outcome star and if it would be beneficial to the ADP. A report is to be submitted to the next meeting in January.</p>	
9. Performance Delivery Plan	<p>The RIO is currently waiting on data on needles found in Moray.</p> <p>Footfall to Quarriers is high and the ADP and Quarriers are currently looking at a pilot for 18 months for a drug and alcohol worker to go into the service.</p>	
10. AOCB	<p>Website – A survey was sent out to all on thoughts on the ADP website. Most responses were positive apart from 1 which stated that it was the worst website they had come across. The ADP are taking on board all comments and will be making these changes to the website over the next few months.</p> <p>It was suggested that other means of advertising services are looked at due to many older people not having access to computers etc. The ADP are currently looking at leaflets and fact sheets that will be available in all surgeries and access points. JC is to contact Fiona MacPherson.</p> <p>MIB - The new MIB will be here in January and can be used for 1:1 and group work.</p> <p>Moray are in wave 2 for Audit Scotland and the priority is alcohol.</p>	

CHAIRPERSON'S NOTES/COMMENTS

Issues to be reported to: Moray Alcohol and Drug Partnership
Details of evidence retained and location: 252 High Street, Elgin, IV30 1BE